Deanside
Primary School

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18 November 2025

Dear Parent/Guardian,

Deanside Primary School is looking forward to another great year of teaching and learning and would like to advise you of our future voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the support of our families will ensure that our school can offer the best possible education and support for our students. We appreciate any support that your family can provide this year, whether that's through fundraising or volunteering your time. This will make a huge difference to our school and the programs we can offer.

In 2025, this support allowed us to continue to develop the kitchen garden program with our students, increase the amount of iPads purchased for student use and expand our playground facilities.

For further information on the Department of Education's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Lina Stephens

Acting Principal

Susan Borg

Acting School Council President

PREP CONTRIBUTIONS

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum	Amount
Prep classroom consumables, materials & equipment Please see the attachment for a list of the book pack items and the link for you to purchase them directly from our preferred supplier Maxim Office Supplies. **You will need to place the order directly with Maxim by 19th December 2025** and it will be delivered directly to the school for your child to individually own and use.	$112.79 (to be paid directly to Maxim via online portal)
Prep online subscriptions • Reading Eggs/Mathletics/Mathseeds • Sunshine Online (will be paid by Deanside Primary School) • Essential Assessment (will be paid by Deanside Primary School) • JAMF (iPad software)	$39.00 $0 $0 $9.50 (to be paid to school office)
Prep Whole school events (Please note that these are estimates only. Actual figures will be provided closer to the event. Contributions are not requested until the time of the event. Incursions/Excursions will be arranged based on the needs of the curriculum and availability of providers) • One Week Swimming and Water Safety Program – entry and transport ($80) • Term 1 Incursion – details to be advised ($20) • Term 2 Excursion – details to be advised ($40) • Term 3 Incursion – details to be advised ($20) • Term 4 Excursion – details to be advised ($40)	Approximately $200.00 (contributions are not requested until time of events)

Other Contributions – for non-curriculum items and activities	Amount
School Sports Victoria affiliation	$1.88 (to be paid to school office)
Kitchen Garden Program (Seedlings and pantry items that your child will cook with during the course of the program for 2026	$20.00 (to be paid to the school office)
Tax deductible contributions	$0.00

Extra – Curricular Items and Activities

Deanside Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional: Grade Prep Breakfast (estimate only)	$30.00 Payment not required until time of event	

Financial Support for Families

Deanside Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- some assistance with uniforms for eligible families
- payment plans for Extra-Curricular items and activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Shana Brooks

Business Manager

Email: shana.brooks@education.vic.gov.au

Total

Category	Amount
Curriculum Contributions	$____
Other Contributions (non-tax deductible)	$____
Extra-Curricular Items and Activities	$____

Payment Methods

Cheque, EFTPOS (all through the School Office)

Bpay

CompassPay (payment plans can be selected through this method)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Grade Prep

Description	Qty Per Student	SKU Code	Supplier
Scrapbook 64 Page 100gsm 330mm x 245mm	8	SB1064	Maxim Bookpack
Story Book 64 Page 330 x 240 70 gsm 24mm	2	LEB6550	Maxim Bookpack
Faber Castell Triangular 2B Pencils Junior Grip	14	L12-116572-2B	Maxim Bookpack
Noris Club Triangular Coloured Pencils Assorted Box 12	2	187C12	Maxim Bookpack
Faber Castell Connector Colouring Pens Pack 12	1	11-155570	Maxim Bookpack
Scissors - 135mm Marbig	1	975410	Maxim Bookpack
Sharpener Faber Castell WAVE 2 Hole with catch	1	81-50346	Maxim Bookpack
Ruler 30cm Wooden Micador Essential Each	1	RWE30	Maxim Bookpack
UHU ReNature Glue Stick 40g (one for art)	5	33-00047	Maxim Bookpack
Scrapbook Mini 64 page 165 x 245mm 100gsm	3	MSB1064	Maxim Bookpack
Staedtler Twister Crayons Pack 12	1	22INWP12	Maxim Bookpack
PP Envelope A4 with Button Clear	2	EPP102	Maxim Bookpack
Verbatim Classic Headphones Over Ear with mic	1	33471BL	Maxim Bookpack
Round Bristle Paint Brush - short size 12 (art)	1	1600R12	Maxim Bookpack
Watercolour Palette - 12 colours (art)	1	MWCP12C	Maxim Bookpack
Oil Pastels - 12 colours (art)	1	OPM612	Maxim Bookpack
Permanent Marker - Black (art)	1	L352-9	Maxim Bookpack
Calico Bags - Grade Prep Colour	1	CBP	Maxim Bookpack